

Master's Exam Authorization PtD Form

1. **Schedule your exam with all members of your committee and fill out this form including date of exam, time of exam, location and committee members' names. Be sure to provide the document title if you are defending a thesis, doctoral document, or dissertation.**
2. Check that your degree progress check sheet is up to date and complete.
3. Obtain the committee chair's signature and submit the form to musicgrad@ku.edu **AT LEAST 2 WEEKS PRIOR TO YOUR SCHEDULED EXAM.**

Student Name:	KUID #:
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Select Exam: Master's Final Oral Exam/Non-Thesis Master's Final Oral Exam/Thesis Defense

Exam date:	Time:	Location:
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Room reservations for Murphy Hall are made by emailing music@ku.edu or reserve a room in the [Music & Dance Library](#).

Committee Members:

	Chair
	Co-Chair/Member <small>(Circle one)</small>
	Member
	Member (optional)

Document Title (for thesis defense only):

Pre-approval to hold exam:

Pre-approval Chair signature/date _____

Pre-approval School signature/date _____

Committee Decision Upon Completion

Exam Result (check one): **Passed Satisfactory**
 Passed Honors
 Failed

If Honors or Failed, committee Chair must provide a brief description: _____

Committee Chairperson Signature: _____ Date: _____

Approved: School Signature: _____ Date: _____